

## INTEGRAL INSTITUTE VOLUNTEER AGREEMENT

In consideration of Integral Institute accepting my request to volunteer, I agree to the following terms and conditions:

1. As a volunteer I understand that Integral Institute is under no obligation to pay me or provide any form of compensation, other than the enriching experience of contact with and access to information, stimulating individuals, ideas and networks. I am offering my services to Integral Institute as a gift in support of the mission and vision of the organization.
2. During my term of service, I agree to perform the tasks assigned to me in a professional, timely and collegial manner; Integral Institute has made no commitment to me concerning what projects I may be assigned to or minimum or maximum time parameters.
3. Integral Institute may modify my responsibilities, task assignments, work hours and deadlines from time to time, and may terminate my term of service for any reason or no reason at any time in its sole discretion by written, electronic or verbal notification reasonably calculated to reach me.
4. I may resign from my term of service by written notice to Integral Institute, in which event I will endeavor to minimize disruption to Integral Institute's programs; in the event of my resignation, I agree to make a good faith effort to complete the tasks I have been assigned and/or assist others who can complete them
5. I understand that I am in no way authorized by Integral Institute to act as its agent for any purpose and I will not claim to have authority to bind Integral Institute to any contract or obligation whatsoever or to represent the views and positions of Integral Institute or its members and other associates in any forum, public or private.
6. I will not use any information I acquire during my term of service for any purpose during or following my association with Integral Institute except to fulfill the responsibilities I have been assigned by Integral Institute and on behalf of Integral Institute, or with the written permission of an officer of Integral Institute.
7. I will not disclose any confidential or proprietary information or material about or by Integral Institute, including but not limited to: designs, logos, plans, programs, curricula, or other intellectual or administrative property except as expressly authorized by Integral Institute.
8. I understand that any materials or business I choose to produce may only be labeled "Integrally Informed". I understand that any material or business created with AQAL as a foundation becomes the property of Integral Institute unless explicitly agreed to in writing.
9. Any intellectual property developed for or contributed to Integral Institute by me or anyone else becomes the exclusive property of Integral Institute without further compensation unless explicit contractual agreement for compensation or co-ownership have been arranged with Integral Institute in advance. Should I contribute intellectual property created by or claimed to be created by others, I agree to indemnify Integral Institute for any costs or damages to which it may become liable as a result thereof. I further understand that this provision includes but is not limited to web and other designs, writing and photographs.
10. During the course of my term of service, I agree to provide advance notice to Integral Institute of any public appearances or publication of my writings, or writings about me of which I am aware, that could reasonably be interpreted as reflecting the positions or views of Integral Institute, and will, if so requested by Integral Institute, issue reasonable clarifications to prevent such interpretation.
11. I understand that Integral Institute will not be providing any employment-type benefits to me during my term of service, such as health or other insurance.
12. The obligations I have agreed to in paragraphs 6, 7 and 8 of this agreement will survive the termination of my term of service for any reason. This agreement is the entire agreement between me and Integral Institute and can only be modified in a writing signed by an officer of Integral Institute. This agreement is governed by Colorado law and any disputes arising herefrom shall be exclusively determined by binding arbitration in Denver, Colorado in accordance with the procedures of the American Arbitration Association.

I appreciate this opportunity to work with Integral Institute, to participate in its network of thinkers, educators and artists and to make a contribution to integral thought and practice.

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Agreed and accepted by Integral Institute:

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Signature: \_\_\_\_\_